



## Board of Directors Meeting Minutes

October 5, 2023 • 6 – 8pm

Zoom

### Present at meeting:

**Board Members:** Brenda Harper (President), Mike Connors, Laura Jones, Roger, Kirsten Lindquist (Vice President), Thomas Wehland (Secretary), Humnath Panta (Treasurer)

### **Absent Board Members:**

**Co-op Employees:** Emily Walter, Sean Nolan, Barney Doyle

**Member-owners:** James Kloor, George WinterSun, Kathleen Pelley, Joanne McGarry

### 1. **Welcome**

The meeting was called to order at 6:03 by Brenda and introductions were made.

### 2. **Agenda Review and Approval**

Agenda approved by consensus.

### 3. **Member Comment Period**

- Roger- I would like to thank the two employee reps that have been on the board. I look forward to the new employee directors carrying on the great work they were involved in.
- Brenda – We had a successful pumpkin patch this year at a new farm. It was beautiful and this Sunday all employees got to go enjoy the pumpkin patch. It's a big undertaking and I applaud Jolie for all the work she invests to make the event great.
  - o Kirsten – I got to participate one day at the Pumpkin Patch this year and I was really impressed.

### 4. **Approve September 2023 Board Minutes**

**Motion:** Approve the September 2023 board minutes.  
Motion by Roger, 2<sup>nd</sup> from Thomas. All in favor, motion passes (6/0/0).

### 5. **Board Correspondence** – reported by Brenda

- No board correspondence to report.

### 6. **Annual Membership Meeting** – reported by Emily

Everything is set for a great Annual Membership Meeting on October 14. There will be music, food, wine and cheese tasting and a guest speaker from the Foggy Bottom Boys.

*(Humnath joined the meeting)*

### 7. **Finance Report** – reported by Barney

Barney reviewed the Period 4 financials. Cash on hand went up a bit. Revenue was up about \$100,000 compared to the previous year. Net Loss for the period is \$99,677, likely due to Gross Margin going down, which is estimated.

- Around Period 5/6 we transferred about \$2.2M from the savings account to the ICS account.
- Roger – how does cash on hand go up when we have a loss for the period?
  - o Barney – a lot that has to do with bills payable. It comes down to timing.
  - o James – a balance sheet is a single moment in time, but profit and loss shows finances over a period.

### 8. **City of Arcata / Co-op Parking Lot** – reported by Sean

The 8<sup>th</sup> and 9<sup>th</sup> street improvement project by the City of Arcata will impact the Arcata Co-op parking lot. The basics are that 8<sup>th</sup> and 9<sup>th</sup> streets which border the Arcata store are becoming one-way streets. It affects the Co-op with road construction and construction within the Co-op parking lot. One-way streets conflict with the current

flow of traffic of our parking lot. The City will be creating a turnaround within the parking lot, leaving one entrance on each side of the parking lot. Unfortunately, this will eliminate parking spaces. The construction will start next Wednesday, working on the parking lot one side at a time to allow use of some of the parking lot during construction. It will take 2-4 weeks to complete the parking lot. If we want, we can pay to restripe the parking lot and try to save a few parking spaces.

- Joanne – I deliberately don't drive a car. One of my concerns is that we start striping things and then there's no going back to try and adapt things to users arriving at the Co-op in a different way.
- Kirsten – You mentioned some odd sized parking spots, you might think about using those for motorcycles or larger bicycles with trailers.

**9. Elections Update** – reported by Mike

We'll be doing the ballot counting on Saturday, October 21 at the D Street Neighborhood Center in Arcata.

**10. Diversity Training** – reported by Sean

There is a racial equity and gender diversity training that staff take online. We'd like to extend the training to the board.

ACTION: Sean will send out the information to the board on how to access the training.

**11. GM Report** – reported by Sean

As mentioned, the Pumpkin Patch was a great success and I want to thank everyone involved. Seeds for Change 2024 recipients will be voted on by the membership at the end of this month. The cash machines have finally been returned and we are back up and running without those malfunctioning machines.

**12. Outgoing Board Members – Thank You!**

- Brenda – I want to thank Kirsten (4 years), Thomas (3 years) and Humnath (2 years) for their service on the board.

**13. Member Comment**

- Joanne – I appreciate attending this meeting. Whatever the election results, I'm supportive of the Co-op.
- James – I came tonight because of the parking lot. About five years ago we had fun brainstorming building a housing Co-op on the Eureka Co-op parking lot, with parking below the housing.

**14. New Business (items for next agenda):**

- Welcome New Board Members
- Select Officers
- Quarterly Review of Strategic Plan

Consensus reached to adjourn the October 5, 2023, meeting at 6:53pm and move into Executive Session.

*Minutes by Emily Walter*

**North Coast Co-op  
Board of Directors Executive Session Minutes  
October 5, 2023**

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**Absent Board Members:**

**Co-op Employees:** Sean Nolan

No reportable action taken.